

Airline Dispatcher Federation  
2013 Annual Winter Business Meeting  
January 26, 2013  
Phoenix, Arizona

1. Welcome
  - a. ADF Secretary Patrick Boyle called the meeting to order at 1410 Local.
  - b. At this point the floor was turned over to ADF President Joseph Miceli.
  
2. Roll Call
  - a. Introductions went around the table.
  
3. Meeting Minutes from previous Board Meeting (MCO October 10, 2012)
  - a. The final draft of the meeting minutes were passed around the table for final approval.
  
4. Officers Reports
  - a. Opening Remarks/Nomination of ADF Board (President/Treasure per bylaws)
    - i. ADF president Joseph Miceli welcomed all who were able to attend the business meeting.
    - ii. Joe thanked Matt Berg for setting up the accommodations for the group.
    - iii. Nominations for ADF President and Treasurer
      1. Joseph Miceli nominated Mike Timpe as Executive Treasure
        - a. Nomination was seconded by John Schwoyer
      2. Deborah Kowalewski nominated Joseph Miceli as ADF President
        - a. Nomination was seconded by Patrick Boyle.
      3. Nominations may be made in writing or in person until the start of the 2013 fall business meeting. (10/08/13)

b. Presidents Report

i. NACSC

1. Meetings were on
  - a. October 17 (Telcon)
  - b. December 5
  - c. Jan 23 (was unable to attend due to late arriving flight. John Plowman was in attendance)
2. There has been changes within the NACSC leadership
3. During the meetings the group was briefed on the metrics for NextGen.
  - a. For validation of metrics the study will be based on using trans-continental flights.
    - i. The group will be looking at block times
    - ii. There is some concern about the security of the data that will be collected.

ii. RTCA

1. The RTCA is working through their "bucket list" of what is needed to implement NextGen.
2. Next meeting is February 27 (John Schwoyer to attend)
3. Looking for an ADF representative for the NextGen symposium on June 5-6. 2013
4. Interested parties should e-mail Joe.

iii. FPAW (Friends in aviation weather)

1. The FPAW group has again extended an invitation to the ADF to join their annual meeting held at the NBAA convention.
  - a. The ADF will try too send up to three members this year.
  - b. Dates are Oct 22-25, 2013 (LAS)
  - c. The group will be discussing:
    - i. EWINS model for NextGen.
    - ii. Coordination for pilots, dispatchers, controllers.
    - iii. NOAA will be presenting information about volcanic ash
    - iv. Looking into the "weather" cube
    - v. Workload for dispatchers and pilots with regards to weather in NextGen.
    - vi. ADS-B In/Out
  - d. The next FPAW planning meeting will be this spring. (April 16, 2013)

iv. Airport Construction Advisory Committee

1. Weekly Telcons (Thursday) and will be looking for volunteers in ADF to participate.

## Video Production

2. Baring any unforeseen circumstance, ADF video should be completed by October Symposium. Still needing B-Roll film for UAL's new Headquarters, AAL's new paint scheme, and other office shoots. Narrator narrowed down to two possibilities.

### v. NATCA

1. The ADF has again has been invited to attend the NATCA conference
  - a. Dates are Mar 4-6
  - b. Joe and 2 other ADF Reps can attend

### vi. NASA AMES Study

1. The ADF was invited to join in a conference/study about ASAP/FSAP steering committee
2. FAA, Pilots, Dispatchers, Mechanics, ATC, Helicopter and Regional Jet Operators to attend.
3. The focus is to "seal" the cracks between the groups reporting's

### vii. Website (Dispatcher.Org) issue

1. Firm in China wants to use Dispatcher.org and other variations.
2. The firm was advised that ADF will not relinquish control
3. Michele Betcher asked if we wanted to Trademark "Dispatcher.com"
  - a. The group discussed the pro vs. cons of this
  - b. At this time ADF will not trademark "dispatcher.com"

### viii. ASD (aircraft situation display)

1. The FAA wants to slow down the refresh rate for ASD systems.
2. ADF will monitor this situation and comment as appropriate

## c. Executive Vice-Presidents Report

- i. JPDO is currently in standby mode
- ii. Will attend NBAA dx/schedulers conference to hand out donated scholarship.
  1. John gave a brief history of the conference.
  2. The NBAA wants to start work more with the ADF.
    - a. There is a possibility to have a dispatch class
    - b. NBAA sees part 91/135 moving more towards part 121.
    - c. The ADF needs to be careful due to contact dispatch issues in the past.
    - d. The group further discussed to how to bridge the gap and begin working with the NBAA.

- d. 2012 Symposium Wrap up.
  - i. The symposium was a big success.
  - ii. Lessons learned
    - 1. Many of the speakers overran their time allotment.
      - a. We will look into purchasing a countdown timer/clock to help keep the speakers in their allotted times.
    - 2. More banners will be ordered.
  - iii. Will work up a pre-symposium checklist to help the process of setup/teardown more efficient.
  
- e. ADF's Meeting Involvement (old/new)
  - i. New – NASA AMES FSAP/ASAP program
  - ii. No changes to the other groups.
  
- f. Treasure's Reports
  - i. Nothing special to reports
  - ii. Expenses/Income were as expected.
    - 1. 1157 paid members for 2013
  
- g. Secretary's Report, MCO Business Meeting Minutes Approval
  - i. FOWG (Flight Objects Workgroup)
    - 1. Quiet
  - ii. ATPAC (Air Traffic Procedures Advisory Committee)
    - 1. Quiet
  - iii. Meeting minutes approval
    - 1. Changed one grammatical error to show TWU Local 542 vice TWU Local 42.
    - 2. Sandy Sandziuk asked about Matt berg attending ICAO meeting.
      - a. The ADF has been asked by ICAO to attend several meetings and would peruse/advise IFALDA avoiding extra costs.
    - 3. Motion to accept minutes
      - a. Motion to accept – John Schwoyer
      - b. Seconded by - Deborah Kowalewski
      - c. The floor carried the motion.

- h. VP/Directors Reports
  - i. Deborah Kowalewski – VP ADF Membership
    - 1. We had a new airline join the ADF.
      - a. Working on welcome packets now.
  - ii. Katherine Jackson – VP Corporate/Industry Affairs
    - 1. Southwest has now joined the ADF
      - a. This will add 222 paid members
      - b. She needs BIO's of the ADF's workgroups.
  - iii. Michele Betcher – VP Aviation Rulemaking
    - 1. ARAC
      - a. Working on changes to the private pilot testing
      - b. No dispatch issues for now.
      - c. Paper Dispatch certificates no longer valid after March 31, 2013
      - d. We need to get an alternate for ARAC named ASAP.
  - iv. Paul New – President PAFCA International
    - 1. 357 paid members
    - 2. Officer elections in June
    - 3. ADF calendar dates need to be updated.
  - v. Sandy Sandziuk - IFALDA
    - 1. International Volcanic Ash Workgroup
      - a. IFALDA was invited to attend.
      - b. Not all tasks are finished.
      - c. The group has no authority only informational input to ICAO.
      - d. ICAO Published document 9974 "Flight safety in volcanic ash.
      - e. Encouraged more timely communications
      - f. More graphical depictions
      - g. Airspace will no longer be closed. Operators will be advised of ash.
      - h. Group disbanded in Jun 2012
    - 2. Dangerous goods Information
      - a. While fight dispatch would not be in direct work about dangerous goods, the dispatcher will need to provide dangerous goods information to airport AARF.
    - 3. PBN Symposium (Performance Based Navigation Symposium)
      - a. Over 400 participants
      - b. Group went over detailed overview on why PBN is needed.
      - c. New ICAO guidance has been issued.

- 4. Flight Plan/Fuel Management
  - a. Issued in 1960's
    - i. Needs to be updated
  - b. A new manual was issued in 2012
    - i. Items within the new manual
    - ii. Contingency fuel (needed?)
      - 1. When is contingency fuel needed to be in the tanks (pushback/Take-off)
    - iii. Need to work on operational control for dispatchers within ICAO.
  - c. New ICAO documents
    - i. 9376 – Preparation of an Ops Manual
    - ii. 9385 – Operations surveillance/Certification
  - d. EUFALDA is working with EASA about operational control.
  - e. Open invitation to the IFALDA/EUFALDA symposium.
    - i. Dates are May 6-8
  - f. IFALDA is looking to do a possible joint symposium with ADF/IFALD/EUFALA.
- vi. John Plowman – President TWU Local 542
  - 1. 577 paid members
  - 2. FAA cracked down on mechanics on how they can only work six days in a row before a break is needs.
    - a. The FAA has now redacted back to “Equivalent” not actual.
- vii. Gene Kim – VP Industry Relations
  - 1. No issues
- viii. Brandon Caple – VP Information Systems (not in attendance)
  - 1. No Issues and he will update ADF website when able
- ix. Phil Brooks – VP Jumpseat (not in attendance)
  - 1. No issues and call him in a timely manner with regards to jumpseat problems.
- x. Lou Paris – VP Media Affairs (not in attendance)
  - 1. Moving to MSP
  - 2. For the mean time Matt Berg will take over the newsletter.

- i. 2013 Symposium
    - i. Will be moved to Las Vegas due to costs in Washington DC.
      - 1. Average rate in Washington DC was \$220 per night
      - 2. Average cost in Las Vegas is \$60 per night
    - ii. Dates are October 8-10, 2013 or Oct 7-9, 2013
  
  - j. 2013 Business meeting dates/locations
    - i. 2013
      - 1. Spring – Atlanta (04/13)
      - 2. Summer – San Francisco (07/27)
      - 3. Fall – Las Vegas (October 7-9 or 8-10)
    - ii. 2014
      - 1. Winter – Dallas
      - 2. Spring – Honolulu
      - 3. Summer – Seattle
      - 4. Fall – Chicago
  
  - k. ARAC Alternate
    - i. ADF will post online looking for an ARAC alternate
  
  - l. Other business
    - i. ADF will be looking at a proposal for an ADF “Security Liaison”
    - ii. ADF will seek Brandon’s advise selecting an IT alternate for our website updates (when he is busy or out of town)
    - iii. School update at the FAA.
      - 1. FAA will be updating their roster of schools
    - iv. There is a need to update the website with airline/local delegates
    - v. Need to set up a list of decoded acronyms for Dispatch.
5. Motion to adjourn
- a. Motion to Adjourn by Deborah Kowalewski
  - b. Seconded by John Plowman.

In Attendance

\*Joseph Miceli (ADF President/United Airlines)

\*John Schwoyer (ADF Exec VP/American Airlines)

\*Mike Timpe (Exec Treasure/Horizon Airlines)

\*Patrick Boyle (Exec Secretary/United Airlines)

Catherine Jackson (VP Corporate/Industry Alliances/Southwest Airlines)

Michelle Betcher (VP Aviation Rule Making/Delta Airlines)

Paul New (President PAFCA International/Delta Airlines)

Day Sandziuk (VP West – IFALDA/Ret Air Canada)

John Plowman (President TWU Local 542/American Airlines)

Gene Kim (VP Industry Relations/Southwest Airlines)

Deborah Kowalewski (VP Membership/United Airlines)