

**2008 Winter ADF business meeting  
San Jose California  
Saturday January 27, 2008**

I first started of stating that this meeting will be recorded via audio tape recording. I advised that if anyone wanted his or her comments off the record to advise me. At that point I asked if there were any objections. None were stated

1. **Patrick Boyle ADF secretary** called he meeting to order at 1320 PST
2. While the sign in sheet and amended minutes of the October 2007 fall meeting were being passed along to all of the members to sign and look over The ADF president Adam Giraldes began with an update on what is going on with the contract dispatching issue.  
**Contract dispatching (Adam Giraldes / President ADF / United Airlines)**
  - As of this time we know of several identities in play.
  - Trying to be able to get into full “FAR part 121” services as a contractor
  - One identity has been very secretive with the FAA. To date there has been no public record issued.
  - The ADF was notified by several sources from around the aviation community in April of 2007 about this issue
  
  - The previous board of the ADF issued the “White Letter” to address the ADF’s position on contract dispatching for “FAR part 121” flight operations.
  - The “White Letter” wrote quite extensively on the negative impacts of contract dispatching.
  - At this time the ADF feels that there is no improvement in safety to let this go thru.
  - A Freedom Of Information Act (FOIA) request has been issued to subpoena all information that the FAA has done so far about contract dispatching. This was done on December 24, 2007. Currently they have three weeks to respond. We have not heard back
  - We have been in communications with Congressman Oberstar (D-Minnesota) about the FOIA request.
  - This week a follow up communication will be sent to the Congressman to aid the process as the FAA has not responded with in the three weeks per there guidelines.
  - The FOIA request was sent to start a paper trail on the whole issue
  - Since the October business meeting several additional meeting have taken place at the FAA with individuals representing several companies.
  - Currently the companies in question are closer than ever to get this passed.
  - Our stance is that we are trying to keep safety first for the airlines
  - We are not going to sit around and let this pass by us then react.
  - We are still trying to prevent this, yet some individuals have advised us that we need to be looking into an alternate plan of action.
  - As of right now we feel that these companies are looking for an economic gain and not a safety gain.
- A. **John Plowman (TWU local 542)** asked if this is any less safe than what is currently in place. They will have to meet current regulations. But operationally there will be challenges, including security.
- B. **Norm Joseph (Delta Airlines)** stated that we do have a possible case to say that this is indeed less safe due to the possible loss of CRM/DRM with flight crews, thus a possible loss of trust between a pilot and his dispatcher. In addition the loss of the dispatcher being able to pull from the resources within the company itself.

One way to achieve the safety aspect is to find a way to prove how a dispatcher has prevented an incident or in fact saved lives. This is difficult but obtainable. One tool we can use is the ASRS database to help drive our point.

- C. In addition Norm stated that FAA headquarters is looking into the FAR part 135 areas that would require them to cost out the price of a dispatcher. An FAA economist looked into this and came up with an astronomical figure. (Based on floor space, computer, employee, stationary, flight-planning system etc.) They have asked Norm for a real cost analyst. Norm is working with the analyst to show not only how much a dispatcher costs but how much a dispatcher saves (i.e. fuel, insurance, route planning)
  - D. **John Schwoyer (American Eagle)** stated that thru his involvement with the NBAA that insurance carriers do provide a discount to operators who use a dispatcher.
  - E. **Matt Berg (Continental Airlines)** asked *who are the companies that are in play*. Right now we know of Jeppesen, Nav Tech, AIRINC, and LH Lido systems. From what we can tell Jeppesen is the group that is leading the charge.
  - F. **Paul Viola (Delta Airlines)** asked *how are they trying to change the regulations, or do the regulations currently allow this, since all the intelligence we have is here say and no hard proof evidence*. From what we can tell is that they might try and put a circular out or even out right say that they can do it with out changing the regulations. More than likely it will be a regulatory change that would need some open discussion.
  - G. **Brandon Caple (Continental Airlines)** Asked *if the airlines are aware of this and if so are they going to assist or fight this matter*. Right now there is no know airline involvement and could not speculate on what the air carriers would do.
  - H. **Adam Giraldes** stated that all unions in the aviation field have been made aware of the situation. Right now ALPA is not worried about this.
  - I. **Joseph Miceli (Executive VP ADF / United Airlines)** stated that the start of contract dispatching talks with the FAA started with an executive of Jeppesen whom was previous employed with Lufthansa Lido systems that provide contract dispatching to the Lufthansa regional feeders in Europe.
  - J. **Jim Jansen (American Airlines ret.)** mentioned that this similar to what happened at the meteorological departments at United and American airlines.
  - K. **Adam Giraldes** stated that he was able to meet with the acting FAA director Robert Sturgell informally. Adam did ask if he was aware of contract dispatching, he stated that he was not informed on such. The previous administrator was also informed of contract dispatching. The chairman of the NTSB has made the ADF aware that they are concerned about his.
  - L. **John Schwoyer** Asked *if we needed to maybe get in contact with our own airline safety teams*.
  - M. **Adam Giraldes** advised the group that he has a meeting with Jeppesen's board on February 19. He plans on trying to find out what their intentions are, and see how they plan on proceeding.
3. The group discussed using company names in all communications.
    - The floor agreed from this point in all e-mails, communications, and meetings we will not go forward with any company names in article issued but will use the phrase "contract dispatching".
      - A. Joseph Miceli accepted the motion.
      - B. John Schwoyer seconded the motion.
      - C. The floor carried the motion unanimously.
  4. **Patrick Boyle** mentioned that revised minutes are being passed around and asked for a motion to accept the minutes.
    - A. John Plowman accepted the motion.
    - B. Mat Berg seconded the motion.
    - C. The floor carried the motion unanimously.
  5. The next item on the agenda was the going from old ADF to NEW ADF.
    - **Adam Giraldes** started off saying that this goes all the way back to the Dave Smith administration.

- **Adam** mentioned that he has met with the lawyers and that by the next meeting we will be operating under the “new ADF”

Items that needed to be discussed before the transformation were completed.

- A. The Executive board and titles will remain the same
  - B. Adam Giraldes – President
  - C. Joseph Miceli – Executive Vice President
  - D. Patrick Boyle – Executive secretary
  - E. Mike Timpe – Treasure
- B. Persons holding previous director level positions will now be a VP level.
- C. The only persons holding director level will be those whom are elected to the board of directors.
- D. The Board of directors will be voted in from the delegates whom have over 50% participation of there office in the ADF
- E. The new Board of Directors will consist of a minimum of three persons but no more than seven persons. The current plan is to keep the board of directors small to enable quorums.
- F. All persons interested need to notify the Executive Counsel of intent.
- G. The president of the ADF cannot hold a position on the Board of Directors.
- H. The Executive Vice President, Executive Secretary, and Treasure can hold positions on the Board of Directors.
- I. A quorum of 2/3 is still required.
- J. If needed we can have a special “telecom” of delegates to vote for the Board of Directors or simply wait till next meeting.

## 6. Officer reports

### A. Brandon Caple - Website

- i. The current ADF board has seen and voted on the new look of the ADF website.
- ii. Programming is 95% done.
- iii. Programming will be done by the 1<sup>st</sup> week of Feb.
- iv. It is up to us what we want on it.
- v. More secure web page.
- vi. The website will be better maintained and much easier to be updated.
- vii. Now on a hosting company (Go Daddy). It has been taken off the BLR group server.
- viii. Old site was hacked.
- ix. All members will be more secure when they log in.
  - x. More content is planned for the member’s area.
  - xi. Possible new WX weather site.
  - xii. More history on the site.
  - xiii. Red books will be scanned into the website.
  - xiv. Symposium archives if presentations will be online.
  - xv. Newsletters will be added.
- xvi. **Jim Jansen** mentioned that it might be a good idea to add legal rulings that the ADF has been part of in the past.
- xvii. Put on a presidents corner on what is the ADF is doing for its members / Also BOD corner.
- xviii. Member’s area will have job postings.
- xix. E-mail is thru G Mail apps (BOD at this time only)

### B. Mat Berg - Meetings for 2008

- i. Matt started with the spring meeting May (5-7) meeting in Miami at the Embassy suites (same as IFALDA)  
The flowing is a plan for the IFALDA AGM
- ii. Monday – Registrations and welcome reception that evening.
- iii. Tuesday – Full day of speakers.
- iv. Weds half day the gala dinner.
- v. Our meeting will be on Monday 05/05 @ 1300-1600
- vi. Summer Business meeting (July 19-20) @ UAL is hosting. Meeting will be Saturday July 19th 1200-1600. The hotel has not been set up.
- vii. Symposium (Crowne Plaza - IAD) 10/19-10/21 (Sunday thru Tuesday).

- viii. Rate - \$169.00.
- ix. We are trying to setup a trip or evening speaker at the Air and Space annex at IAD.
- x. Rooms we be able to be booked online thru a link on the ADF website.
- xi. Attended the IFALDA meeting 12/07 with Adam and Joe.
- xii. Briefly discussed the ASAP meeting in MSP.
- xiii. IFALDA is concerned about pilots whom still are having difficulties with the English language.
- xiv. The discussed about the ETOPS rules.
- xv. New NOTAMS begin on 01/28
- xvi. New NOTAMS are much more expanded / possible graphical inter phase
- xvii. Next IFALDA meeting is in AMS in February.
- xviii. They will be filling open positions on their BOD.

**C. Joe Miceli – New ADF video**

- i. Meetings at NEXTGEN / ARAC (NORM and Patrick have notes).
- ii. IFALDA meeting with Matt and Adam.
- iii. Video script is 75% complete.
- iv. Legal approvals have been sent out to the airlines to use logos and offices.
- v. Have video clips from command center.
- vi. Want to add regional airlines into the video
- vii. More positions from ATC are in the script (i.e. TMU/sector manager/command center).
- viii. LAX/PHX/ORD/DFW towers have been called to be able to film there
- ix. Letter to history channel to use comments from a dispatcher on video they did
- x. Need a Narrator
- xi. Will have a history segment with a not named person of great interest.
- xii. Use YOW center also.

**D. Mike Timpe - Finance**

- i. Looking better than before
- ii. Financial information is available upon written request.
- iii. Going to tax exempt status when the new ADF is set up.
- iv. Laptops were purchased for Sec/VP/Pres/News letter / all are property of ADF.
- v. Half of website design paid.

**E. Patrick Boyle - Secretary**

- i. Meetings
  - 1. JPDO
    - They are still in the finance phase. Will monitor when they start getting into the meat of the system
  - 2. ARAC
    - Norm has notes
  - 3. NTSB
    - They are concerned about runway incursions
    - Right now they are concerned about crew/controller/mechanic fatigue. No mention about dispatch workload or fatigue. Jim mentioned that the dispatcher workload study might be appropriated in the fiscal 2009 year (FAA).

**F. Norm Joseph - ARAC**

- i. Amar and Frank are the reps to the ATPAC. We need some that can take over and be able to meet at these. 4 times a year.
- ii. Asked if this is a value to ADF?
- iii. Contract dispatching – Canadian view / transport Canada sees any person that dispatches a flight a person that is employed by that company.
- iv. A Canadian counter part suggested that the ADF look into Helicopter Ops, based in the fact that one Canadian Helicopter Operator had voluntarily gone to a dispatch system for operations control.
- v. JPDO all hands 02/28.

- vi. FAA has opened an ARC committee with the task of looking into on ground delays and recommending changes for reducing and improving passenger care.
- vii. JPDO conference 02/13-02/14

**G. Jim Jansen**

- No news

**H. Rick Ketchersid - IFALDA**

- Next meeting in AMS
- Working with KLM
  - i. AGM in MIA in May.

**I. John Plowman - TWU**

- No news

**J. Kevin Thompson - PAFCA**

- No news

**K. Paul Viola - Delta**

- Status of membership and dues

**L. Sandy Sandzuik - IFALDA**

- Thanks to new board
- Reluctance of EU governments on dispatchers
- New issues
- Open skies
- Foreign ownerships
- Insight and awareness
  - Watch surveillance
  - Flow of atomized system needs to go thru the DX
- Asia boom
- Air law and regulation conference in DEL
- ICAO audits
- Compliance of standards
- Time to reinvent ORD conventions
- ICAO reformed
- Never ending pressure to change
- Thanks to previous board
- Open positions in IFALDA

**M. John Schwoyer – American Eagle**

- Issued letter of resignation from past BOD.
- Stated will be willing to be used if needed
- Going to NBAA in SAV

**N. Adam Giraldes - President**

- Attended to safety conference in IAD.
- Attended IFALDA meeting in MIA.
- Speakers for 2008 ADF symposium
- Met the group running the ADDS system. They are very interested in us and are willing to host a meeting.
- Workload study groups funding this year or next year
- Meet with minister of aviation in Nigeria and announced that they are looking for some one to start their dispatch program.
- 2009 Schedule
  1. Winter Meeting
    - HNL – 01/20-01/22
  2. Spring meeting
    - DEN/Boulder 04/26-04/28 or 29
  3. Summer meeting
    - PIT – 07/18-07/20
  4. Symposium
    - MCO dates 10/19-10/21

**O. BOD positions**

- i. Johns Schwoyer nominated Patrick, Mike, Joe
  - 1. All accepted
  - 2. Matt berg second
  - 3. Floor carried
- ii. Patrick Boyle nominated John Schwoyer
  - 1. John accepted
  - 2. Joe Miceli second
  - 3. Floor carried

P. Motioned to adjourn by Adam G.

- i. Seconded by Matt G.
- ii. Carried by the floor

IN ATTENDANCE

Adam Giraldes	UAL (President) *
Joseph Miceli	UAL (Vice President) *
Patrick Boyle	Expressjet (Secretary) *
Mike Timpe	Horizon Air (Treasure) *
John Schwoyer	American Eagle
Sandy Sandziuk	IFALDA
Paul Viola	Delta
Kevin Thompson	PAFCA
John Plowman	TWU local 542
Norm Joseph	Delta
Matt Berg	Continental
Brandon Caple	Continental
Raymond Cloutier	Self employed
Rick Ketchersid	Southwest/IFALDA
Jim Jansen	American (ret.)

\*Denotes Quorum met