

**Airline Dispatchers Federation  
2014 Summer Business Meeting  
July 26, 2014  
Seattle, Washington**

**1. Call to order**

- a. ADF Executive Secretary Patrick Boyle called the meeting to order at 1300 local.
- b. At this time he turned the floor over to ADF President Joseph Miceli.

**2. Roll Call**

- a. Introductions went around the floor for members who have not attended a business meeting in the past. There were no new members present.

**3. Meeting Minutes from previous Board Meeting (DEN April 12, 2014) passed around**

**a. Opening Remarks/Nomination of ADF Board (EVP/Secretary per bylaws)**

- ADF President Joseph Miceli thanked all who were able to attend the business meeting.
- Nominations for EVP and Secretary remain open until the opening of the Fall Business Meeting.
- Nominations may be made in person at business meetings, emailed, or in writing.
- Current Nominations
  - **Executive Vice President**  
John Schwoyer
  - **Executive Secretary**
    - Patrick Boyle

**4.**

**a. Presidents Report**

- **NACSC**
  - Joe Miceli is currently the primary attendee for the ADF. John Schwoyer will take this roll on as primary. Joe will be ACT ARC Primary and NACSC secondary.
  - Joe passed around the floor documents from the most recent meetings of the NACSC.
  - The NACSC is working on talking points of their successes and deliverables.
  - The US Congress will continue funding for NextGen through 2015
  - NOTAM's group is merged into the NACSC in NextGen's final product.
  - RTCA elected Ed Bolen of NBAA as Chairman of their policy board.
- **ATC-ARC**
  - This is a new workgroup the ADF is now involved with.
  - The ARC is tasked with answering those NPRM and SNPRM comments not addressed by the FAA in their response. Currently working on a better CRM (Crew Resource Management) through the industry.
  - Current information on the ARC was passed around the floor.
  - A questioner was sent around the room on CRM items for both flight crewmembers and dispatchers alike.
    - ADF will be looking for volunteers for our own recommendations to the ARC on CRM within the dispatch environment.

- The ADF Delegates will report back to their prospective groups looking for volunteers.
- **ICAO**
- ADF found out through an EASA presentation a proposed document from ICAO exists involving Pilots, Flight Attendants and Dispatchers.
- Although ADF has not seen this document, FAA advises they will provide it to the ADF.
- There is no mention of Aircraft Dispatch in this proposed document. (although the title says contrary)
- ADF hopes to have a copy of this document in time for our October ADF Summit.
- ADF's is against any changes without queering dispatchers. It's because of situations like this someone from our organization should attend ICAO meetings regularly.
- ADF continues investigate joining ICAO's meetings insuring future documents don't get passed without some sort of dialog or objection with contents written.
- **NBAA**
- The NBAA is still trying to get the ADF to change its name from "Airline" to "Aircraft" Dispatchers Federation".
- If changed they could possibly add all of their dispatchers within FAR Part 135 to the group.
- ADF will remain focused on the needs of FAR Part 121 aircraft dispatchers.
- **EUFALDA/IFALDA AGM**
- IFALDA has elected a new President. (Kenneth Kronborg of SAS)
- While attending this event, Joe discussed with Kenneth ADF's concerns about lack of communications from IFALDA's previous leadership over the past few years although ADF's door has always been open for discussion of issues.
- Joe invited Kenneth to attend today's meeting hoping he could mend fences with ADF's Board. (recertified letter) He was also invited to attend ADF events in October.
- ADF will continue to support efforts of other professional groups like EUFALDA on work being done for our dispatch profession regardless of IFALDA's opinions of our organization or it's leadership. ADF's door will continue to remain open for dialog.
- **Video Project**
- Work continues at a slow pace.
- Most of the filming has been completed.
- Working on time with our vendor on mixing and editing.
- Due to a discount from our vendor, progress has been slow. (due to their involvements with full paying customers)
- Although the end product is in sight, ADF will ere on the side of caution with any committal or dates for a finished product.

- **MH17**
  - Joe was asked by a previous ADF President to do an interview with NPR.
  - The reporter took some comments out of context.
  - Joe apologized to the group for misquote and actions of the reported information. (lesson learned)
  - From this point out, all communications to the press will be done in writing to avoid a situation like this.

**b. Executive Vice Presidents Report**

- **JPDO**
  - The JPDO has continued to be defunded.
  - Members still keep in contact.
- **NACSC (John Schwoyer for Joe)**
  - PBN (Performance Based Navigation) was the main topic.
  - The group looked both at their successes and failures for improvement.
  - Process is slow.
  - Vendors and participants are moving forward. The FAA is holding up progress at this time.
- **ATPAC**
  - Was asked to attend for Patrick Boyle who had a conflict with his training schedule at his airline.
  - John gave a brief overview on what transpired at the meeting.
- **NBAA Scholarship**
  - Currently working with the leadership of the NBAA on a scholarship within the NBAA in the name of the ADF for its members.

**c. 2014 Dispatch Summit**

- Day 1 is the Fall Business Meeting followed by the Meet and Greet session.
- Day 2 is a full day of presentations.
- Day 3 is a half a day of presentation.
- Joe went through a list of invited speakers.
- Some sponsors have been confirmed. There are also several new sponsors looking to join.

**d. ADF's Meeting Involvement (New/Old)**

- **New**
  - ATC ARC
- **Old**
  - JPDO
  - NOTAMS Project
- **Change**
  - John Schwoyer to take over for Joe on the NACSC.

**e. Treasurer, ADF Financials**

- The ADF Finances are on budget.
- Up coming will be a Joomla upgrade to the ADF's website. This is required to be done as the current website is working on software that is outdated and not supported. (dated from 2006-2007)
  - Larry Merchant asked if the ADF bylaws needed to be amended to require the board to address this every two years instead of when the software is no longer to be supported to avoid such a large expense.
  - The group discussed and decided that there is no need to update the bylaws at this time. We will continue to monitor and update the duties of the VP of Information Technology to include this and report yearly back to the board.

**f. Secretary Reports, DEW Meeting Minutes Approval**

- Thanked John for attending the ATPAC meeting.
- Meeting Minutes Approval.
  - Motion to accept the meeting minutes: John Schwoyer
  - Seconded by: Andrew Bagley
  - The floor carried the motion.
  - Meeting minutes were posted to the ADF Website.

**g. VP/Director/Delegate/Membership Reports**

- **Matt Berg**
  - Matt asked that if you are staying at a Sheraton Hotel property to let him know. The ADF gets points by doing this, thus better rates in the future.
  - Symposium has been all set up at DFW.
- **Paul Viola**
  - 580 Current members
  - There will be a new class at Delta in September.
- **Paul New**
  - New agreement ratified at UAL/COA.
  - Working with the NMB for representational vote at UAL/COA.
- **Kevin Thompson**
  - DAL has a new Tentative Agreement
  - Membership voting has begun.
- **Catherine Jackson**
  - New hire class going to the dispatch floor.
  - Another new class is expected in January.
  - Attended NATCA CFS in LAS and suggested ALL ADF Board members attend NATCA CFS 2015. Their event is of great value to our profession.
  - Cost to do this in-lieu of an ADF Spring Business Meeting are about the same
  - Joe would reach out to his NATCA contacts to try and arrange this
  - Catherine would also reach out to NATCA

- **Michelle Betcher**
  - She has been attending ARAC via Telcon.
  - IATA Tracking meetings
  - Airman testing is changing.
  - There is slow progress within the ARAC.
- **Andrew Bagley**
  - Now working at Skywest.
  - Working on the Newsletter. Looking to see if the group was open to a blast message of the newsletter to the entire membership.
    - The group discussed. Due to the wishes of our major groups who are members, they would rather disseminate via their own channels. We will have a larger presence on the home page of the ADF Website.
  - Discussed ADF merchandising options with the group.
- **Larry Merchant**
  - Attended the recent RTCA Symposium
  - Went over PBN, DATACOMM, Closed Runways
  - Attended the WSI Users conference.
  - There is a concern with WIFI and iPads in the cockpit.
- **Brian Brown**
  - Acted as the liaison for Jack Zelman who was able to attend.
  - Jake is looking to see if the Facebook group needs to become a closed group.
  - The group agreed that this should be done.

**h. 2015 Business Meeting Dates, Locations**

- **Winter** – January 24<sup>th</sup>. Orlando, Florida
- **Spring** – March 2<sup>nd</sup>. Las Vegas, Nevada  
(In conjunction with NATCA CFS 2015)
- **Summer** – any date between July 25 and July 28. Chicago, Illinois
- **Fall/Summit** – Early October. Atlanta, Georgia.

**i. Other Business**

- Due to a change within the State of California, ACT Schools will not offer a scholarship.
- ACT is looking at alternative means to make their business model work.
- Joe suggested to view NOTAM's closely while dispatch flights in sensitive airspace areas
- Registration for the ADF's Safety Summit is ongoing.
- When on a cockpit jump seat, remember to follow sterile cockpit procedures.

**5. Motion to Adjourn**

- Motion to adjourn by Matt Berg
- Seconded by Paul Viola
- The floor carried the motion

**In Attendance**

Joseph Miceli – ADF President (United Airlines)\*

John Schwoyer – ADF EVP (American Airlines)\*

Mike Timpe – ADF Treasurer (Horizon Air)\*

Patrick Boyle – ADF Secretary (United Airlines)\*

Larry Merchant – ADF VP Industry Relations (Southwest)

Andrew Bagley – ADF VP Publications and Media (SkyWest)

Michelle Betcher – ADF VP Aviation Rulemaking (Delta)

Catherine Jackson – ADF VP Corporate/Industry Alliances (Southwest)

Matt Berg – ADF VP International Relations (United)

Kevin Thompson – PAFCA/Delta

Paul New – PAFCA International

Brian Brown – Southwest

\*Denotes a quorum was met

# Final