

**Airline Dispatchers Federation
2015 Spring Business Meeting
March 2, 2015
Las Vegas, Nevada**

1. Call to Order
 - ADF Executive Secretary called the meeting to order at 1315 local.
 - At this time he handed the floor to the ADF President.
2. Roll Call
 - Introductions went around the room for new participants.
3. Meeting Minutes from previous Board meeting (TPA Jan 24, 2015)
 - The meeting minutes for the Winter Business Meeting were passed around the room for final viewing.
4. Officer Reports
 - a. Opening Remarks/Nominations of ADF Board (President/Treasurer per bylaws)
 - ADF President Joe Miceli welcomed all who could be in attendance.
 - Nominations for President and Treasurer
 - Nominations can be made via email and at ADF business meetings.
 - Nominations do close at the beginning of the Fall Business Meeting.
 - Nominations for President
 - Joe Miceli
 - Nominations for Treasurer
 - Mike Timpe
 - b. Presidents Reports (Website Redesign/ACT ARC/NTSB/Video RFP/Other)
 - Website Redesign
 - Joe passed around the meeting minutes from the sessions with the Website development group.
 - The ADF Members that are involved with the ADF Website did research other providers to see if there were any better options. It was decided to stay with OGO Sense, as they are able to encrypt our membership files. (for security)
 - Several layout proposals were sent around the room.
 - ACT ARC
 - Joe discussed what has transpired within the ACT ARC.
 - The chairperson for the CRM group has taken a leave (due to family issues)
 - A4A had some concerns about a questionnaire to Airlines.
 - CRM group will get a new chairperson.

- NTSB
 - Joe was asked to attend an investigation listening session in DC.
 - The NTSB is looking for the best way to handle accident/incident information ASAP with social media outlets.
 - Goals from the meeting were passed around the floor.
 - The NTSB is in the process of redesigning its website due to an upgrade in technology.
 - They were advised to outline what type of operations (121, 91, 135, International) when reporting as there are differences in Operational Control.
 - The group will meet again in the summer.
- Video RFP
 - RFP has been completed.
 - Reshoot of what has been filmed will take about a month.
 - Will wait until after the website redesign has been completed.
 - There is a change in vendors, as the original vendor could not help as they did in the past.
 - Will meet with last vendor in PHX mid May then begin process to complete.
- Other
 - Committee Changes
 - NextGen
 - NACSC – John Schwoyer will be primary Larry Merchant will be his backup. Larry is a great addition to NextGen and its development for Aircraft Dispatchers!
 - RTCA Symposium
 - RTCA Symposium is on June 3-4 in Washington DC. (Larry or Patrick will attend)
- Bylaws
 - Currently in the bylaws it does not state when a person leaves the ADF Board that they relinquish all materials and intellectual properties in a timely manner.
 - This needs to be addressed. A proposal to add this language to bylaws will ready for vote at our Chicago ADF BM this summer.
 - There needs to be a specific timeline for return of ADF material protecting our organizations functionality. (ie: laptops, all passwords, goods, and ADF likeness, etc.)
 - After this bylaw is adopted, ADF President and ADF Executive Board will ensure ALL ADF current and prospective future board members will be held accountable to these terms and conditions.

- c. Executive Vice Presidents Report
 - NACSC Telcon
 - New Leadership for the NACSC
 - The group will be doing roadshows to the airlines on their accomplishments.

- d. 2015 ADF Safety Summit Information
 - Contract will be signed in the next few days.
 - Atlanta Airport Marriott was the best option.
 - Room rate is \$119 USD.
 - Dates are October 13-15. (ADF BM on the 13th)
 - It has been set up as a working luncheon with a guest speaker.
 - WIFI will be available for guests and vendors.
 - Mike White from AVTEC is looking to sponsor a get together event.
 - Speakers will include FAA/NTSB/NATCA and many others.
 - Will have a cut-off date to register. (Avoiding event headcount issues)
 - The group discussed this and decided yes. After the cutoff date there will be a registration fee charged.
 - As of now we expect the cutoff date to be 30 days before the event.
 - Charge will be \$30 USD up to the beginning of the event. At the event the charge will be \$50 USD.
 - This is on top of the membership charge.

- e. ADF's Meeting Involvement (New/Old)
 - There are no new or old meeting changes.

- f. Treasurer, ADF Financials (read by Joe Miceli)
 - ADF Finances are on budget.
 - The 2014 Financials were sent to the unions.
 - Paul New asked if this can be done quarterly.
 - Joe was not sure if that was possible due to program currently used and will need to discuss with Mike to see if this can be done without added expense.
 - All financials are available upon written request.
 - Currently 1565 Members.
 - Working out memberships with Hawaiian Airline, WestJet, and other organizations.

- g. Secretary Reports, TPA Meeting Minutes Approval
 - Winter Business Meeting Minutes Acceptance.
 - Motion to Accept by Matt Berg
 - Seconded by Kevin Thompson
 - The Motion Carried
 - Fall Business Meeting Minutes Acceptance.
 - Motion to Accept by Paul Viola
 - Seconded by Michelle Betcher
 - The floor carried with one Abstention.
 - Working with OGO Sense on the website upgrade.
 - Working to get a manual backup of the website and membership.

- h. Directors/VP Reports
 - Matt Berg
 - Working on Summer Business Meeting in Chicago
 - Meeting will be at the Willis Tower from 1300-1700
 - Will attend EUFALDA AGM event in Cologne on behalf of ADF.
 - Larry Merchant
 - Jake Zelman sends his regrets he could not attend.
 - From Jake
 - The Facebook page was made a private group by the previous administrator and needs to be corrected to reach maximum amount of members.
 - Due to this unexpected change, ADF will need to redo the Facebook group page.
 - Proposed name will be the Airline Dispatchers Federation –ADF
 - NBAA sent a thank you card for the scholarship award.
 - Will be setting up a Survey Monkey for after the summit.
 - Larry will ask Jake about Twitter and LinkedIn pages.
 - Paul new
 - All is good with PAFCA
 - 790 Members
 - Kevin Thompson
 - New dispatcher class has started
 - Delta will be setting up a dispatch school
 - There will be no guarantee of a position.

- Paul Viola
 - No changes at Delta
 - Had a question about the website
 - Can represented members set up their own accounts without a delegate?
 - The answer is no. The website was not designed to operate like that. The role of the delegate is to set up the account. Then the member can update their account as needed.

- Catherine Jackson
 - Southwest has started a Pilot, Dispatcher, Operations, Maintenance communication group.
 - New class has started.
 - Another new class will start after that.

- Debbie Kowalewski
 - There have been a few retirements at United
 - New Hire class is in session.
 - There will be another new hire class after that.
- Michelle Betcher
 - Nothing to add
- Brian Brown.
 - Excited to be going to the NATCA CFS

- i. 2015 Business Meeting Dates, Locations, 2016 Summit Location
 - Summer 2015 – July 25th, Chicago
 - October 2015 – October 13th, Atlanta (ADF Summit)
 - Summit 2015 – October 14-15, Atlanta (ADF Summit)
 - Winter 2016 – HNL / January 11th with January 19th as a backup (Hawaiian Airlines interested in hosting our meeting and getting more involved)
 - Spring 2016 – DFW / April 9th with April 16th as a backup
 - Summer 2016 – LAX (dates TBD in Chicago)
 - Fall 2016 – LAS (dates TBD in Chicago)

j. Other Business

- Automatic letter sent to membership after registration needs to be looked at and updated.
- WestJet – When and after they join the ADF their group unable to vote. (due international membership bylaws)
- Matt Berg will be attending EUFALDA AGM
- Catherine Jackson and Michelle Betcher believe that the ADF Logo needs to be updated. They will work on some proposals to do so.
 - The old ADF “NDB” logo rights – relinquishment will occur.
 - Matt Berg Motioned to relinquish the rights
 - Michelle Betcher seconded the motion
 - The floor carried the motion with one abstention

5. Motion to Adjourn

- Motion to adjourn by Debbie Kowalewski
- Seconded by Paul Viola
- The floor carried.

In attendance (*Denotes a quorum was met)

*Joe Miceli (ADF President)

*John Schwoyer (ADF Vice President)

*Patrick Boyle (ADF Secretary)

Matt Berg

Larry Merchant

Paul New

Kevin Thompson

Paul Viola

Catherine Jackson

Debbie Kowalewski

Michele Betcher

Brian Brown