

**Airline Dispatchers Federation
Summer 2015 Business Meeting
July 25, 2015
Chicago, Illinois**

1. Call To Order

ADF Executive Secretary Patrick Boyle Called the meeting to order at 1335 Local. At this time he yielded the floor to ADF President Joseph Miceli.

2. Roll Call

- Introductions of New Attendees.
 - There were no new attendees at this meeting.

3. Meeting Minutes from Previous Board Meeting (LAS March 2, 2015)

- The final copy of the meeting minutes from the previous board meeting were sent around the room for final viewing before approval.

4. Officers Reports

a. Opening Remarks/Nomination of ADF Board (President/Treasurer per bylaws)

- Joe welcomed all who were able to attend the meeting.
- Joe also thanked United Airlines for providing the meeting space.
- Currently the ADF's President and Executive Treasurer positions are open for election.
 - Joseph Miceli has been nominated for President.
 - Michael Timpe has been nominated for Executive Treasurer.
 - Nominations remain open until the beginning of the Fall Business Meeting.
 - Nominations may be made in person, in writing and via email.

b. Presidents Reports (Website/ACT ARC/Video/Bylaws addition)

- **ADF Website**
 - The Website upgrade has been completed on time.
 - Some of the new capabilities include:
 - Automated welcome letter for new members.
 - Video Snippets
 - Blog
 - Link to Facebook.
 - Link to LinkedIn.
 - Some of the issues that have come up include:
 - Newsletter
 - A discussion ensued to see if the newsletter should be available to the public or only members.
 - It was decided that the Newsletter should be available to the public.

- Unsubscribe to email function
- Missing links are being addressed and fixed

- Items that need assistance to complete.
 - Final list of delegates.
 - Assignment of delegates and training for delegates.
- The 2015 Summit registration has been finalized and is currently live on the website.
- Currently we have had positive feedback about the website upgrade from the membership.
- A discussion ensued on what has transpired on the backside of the website and what has been done to complete the project.
 - Joe was concerned that we do not have back up individuals for the accounts.
 - Patrick advised that this would be addressed in the bylaws change.
- Joe thanked Jake and Patrick for their hard work on the project.
- **ADF Video Project**
 - The final project has started in June.
 - The video is expected to be available for the Safety Summit this year.
 - A professional video company is completing the video.
 - A discussion ensued about individuals/FAA/Schools wanting to use the video.
 - A monetary donation will be requested before release.
 - The group decided that the donation should be yearly instead of one time.
- **Bylaws Amendments**
 - A proposed amendment to the ADF Bylaws was passed around the room.
 - The proposal is to add language for when a board member separates from the ADF.
 - The group discussed the amendment and made several wording changes.
 - A motion to accept the amendment was made to the bylaws was made by Matt Berg
 - John Schwoyer made a second to the motion.
 - The Delegates in attendance voted in favor of the motion 5-0.
 - Delegates in attendance were:
 - Matt Berg – PAFCA UAL
 - Paul Viola – PAFCA DAL
 - John Schwoyer – TWU 542 AAL
 - Mike Timpe – TWU 542 Horizon
 - Brian Brown – TWU 550 SWA
 - The final wording will be sent to the ADF Lawyer for incorporation into the ADF bylaws.

- **ACT ARC**
 - A dispatch questionnaire was sent via the Facebook page.
 - There was an excellent rate of participation.
 - The ADF has raised an issue with ICAO Document 10002.
 - The document only has two references of dispatch.
 - We are moving to either pull the reference or entire document.
 - Both Joe and John and Brian gave updates on what has transpired at the meeting that they attended.
- c. Executive Vice Presidents Report**
- John gave additional information about the questionnaire/survey sent from the ACT ARC.
 - The dispatchers had better participation rate was better than most groups associated with the ARC.
 - John gave a brief about his attendance at the NextGen Advisory Committee.
- d. 2015 ADF Safety Summit Information**
- e. ADF's Meeting Involvement (New/Old)**
- There are no new or old meeting groups
- f. Treasurer, ADF Financials**
- The ADF Financials are on track.
 - Summit Sponsors have begun to send in their payments.
 - Will begin to send quarterly financial statements to the Union Membership heads.
 - All ADF financials will be made available upon written request to the ADF President and Treasurer.
- g. Secretary's Report, LAS Meeting Minutes Approval**
- Will be attending the ATPAC meeting on July 28-30 in SJC
 - Meeting minutes approval.
 - Motion to accept the Spring meeting minutes with minor grammatical changes by Paul Viola
 - Matt Berg seconded the motion
 - The floor carried the motion with no abstentions.
- h. Directors Reports**
- **Paul Viola**
 - 407 current members
 - Had some issues with delegate functions.
 - Jake is working to resolve the delegate functions.

- **Kevin Thompson**
 - 15 new dispatchers in training.
 - 15 more dispatchers will be hired.
 - Delta is now starting a dispatcher school for its employees
- **Paul New**
 - 850 current PAFCA members

i. VP Reports

- **Raj Singh**
 - Gave a brief update on security within aviation.
 - Joe Present Raj with the dispatcher of the year award as he was unable to attend the summit.
- **Andrew Bagley**
 - The ADF Newsletter will be going on line.
 - Showed a proposed flyer for this years summit
 - The prosed flyer still needs work and sponsor contacts.
 - Passed around ideas for games at the summit
 - Job listings have been updates.
 - Asked the group if they should set up a scholarship committee to assist in selection of scholarship winners.
 - Currently the donors give the ADF a list of entrees. We only go through and help narrow the list based on qualifications then let the school decide the actual winner.
 - Volunteers picked by the board to assist:
 - Matt Berg
 - Michelle Betcher
- **Jake Zelman**
 - No further business other than what has transpired on the website update.
- **Brian Brown**
 - Attended his first face-to-face meeting with the ACT ARC.
 - The group is working on merging all AC's issued for CRM.
- **Larry Merchant**
 - Attended the RTCA Symposium.
 - Gave a brief update about the symposium.
- **Matt Berg**
 - Attended the EUFALDA/IFALDA AGM
 - 44 listed attendees
 - Went though a list of their accomplishments
 - Air Canada has now begun to contract dispatch on all of their regional flights.
 - New dispatch group has been set up in Argentina

- **Michelle Betcher**
 - Gave an update on the ARAC
 - Asked on who should respond to incoming ADF Emails.
 - If responding please advise the group.
- **Catherine Jackson**
 - Showed the group several proposals for the new ADF logo.
 - The group decided to work off line to finalize before the Summit.
- **Phill Brooks (via Joe Miceli)**
 - Working on KCM (Known Crew Member) for dispatch.

j. 2015 Summit Pre-Planning

- Summit set up is ongoing.
- Hotel has been set up
- Now working with sponsors
- Joe gave a list of speakers
 - The list will be put up on the website and updated as needed.

k. 2015-2016 Business Meeting Dates, Locations, 2016 Summit Location

- **Winter – January 9, 2016 – Los Angeles, CA**
- **Spring – March 21-23, 2016 – Las Vegas, NV (in conjunction with NATCA)**
- **Summer – July 23, 2016 – Dallas, TX**
- **October - TBA – Las Vegas, NV**

l. Other Business

- **Ivan Rothmansky UAL**
 - Ivan gave a brief update on how the UAL DSAP program and ERC works.
- Weather Observer Questions sent in.
 - The ADF cannot respond, as we are not a lobby group.

5. Motion to Adjourn

- Motion to adjourn by Matt berg.
- Kevin Thompson seconded the motion.
- The floor carried the motion.

In attendance

*Joe Miceli – ADF/UAL

*John Schwoyer – ADF/AAL

*Mike Timpe – ADF/Horizon

*Patrick Boyle – ADF/UAL

Andrew Bagley – ADF/SWA

Jake Zelman – ADF/SWA

Brian Brown – ADF/SWA

Larry Merchant – ADF/SWA

Matt Berg – ADF/UAL

Michelle Betcher – ADF/DAL

Catherine Jackson – ADF/SWA

Paul Viola – DAL

Kevin Thompson – PAFCA DAL/DAL

Paul New – PAFCA International/DAL