

**Airline Dispatchers Federation
2016 Summer Business Meeting
July 23, 2016
Dallas, Texas**

1. Call to order

- ADF Secretary Patrick Boyle at 1310 Local called meeting to order.
- At this time Patrick handed the floor to ADF President Joseph Miceli.

2. Roll Call

- Introductions went around the room including new members attending. Joe thanked American Airlines for hosting this meeting and John for his work securing our entry into AAL's newly built facility.

3. Meeting Minutes from previous Board Meeting (LAS 21MAR2016)

- A final draft of the Spring Business Meeting Minutes was passed around the room for final viewing before approval. (later in the meeting)

4. Officer Reports

a. Opening Remarks/Nomination ADF Board-Executive VP, Secretary (per bylaws)

- ADF has surpassed the 2000 membership mark for the first time!
 - Joe thanked his board members, congratulated them on their work as volunteers, and appreciated all of ADF membership for their continued support for ADF's cause as a "Voice" for our profession as Aircraft Dispatchers.
- Nominations for Executive VP and Secretary are open until the beginning of the 2016 Fall Business Meeting in LAS.
- Nominations may be made in person at our board meetings or via Email to the board.
 - ADF Media/Publications VP Andrew asked clarification of the election process.
 - Member airlines with greater than 50% of their airline as members vote as delegates.
 - If ran unopposed, the individual nominated will be considered elected to the position. (by Acclamation)
- Current nominees for the ADF Executive VP:
 - John Schwoyer - AAL
- Current nominees for the ADF Secretary:
 - Patrick Boyle – UAL

b. Presidents Reports FAA ACT CRM ARC, Newsletter, Video

- FAA ACT CRM ARC
 - All recent meetings except for one have been conducted via teleconference.
 - Both John and Joe have been involved with FAA ACT ARC CRM since inception.
 - Next Meeting is scheduled for August 3-5 in Denver for a final draft review before submittal to the FAA for approval.
 - The group is building a road map for cross-functional CRM within ALL airlines (i.e. Pilots, Dispatchers, Flight Attendants, Mechanics etc.)
 - Joe passed around documents from the meetings for viewing.

- AIM Conference – Rio De Janeiro
 - ADF was invited to speak in RIO for the AIM World Conference and Joe gave a brief overview of Aircraft Dispatchers via PPT presentation, which also included two videos embedded in it. (Delta's dispatch video and UAL's operations video from IDG news)
 - ADF's presentation was a success and many in attendance have asked for advanced copies of it.
 - Joe was able to discuss Operational Control issues with ICAO representatives that were in attendance.
 - Joe passed around documents from the conference.
 - ADF will continue to advocate operational control for Aircraft Dispatchers internationally when invited. It's very important to continue a dialog about differences in dispatching that exist within our industry and advocate change for operational control similar to the FAA/US model whenever possible. The discussion of presentations videos used led into the next topic, ADF's video project.

- ADF Video Project
 - Update to the script was still in progress.
 - The group was asked if we want to continue the project.
 - The group discussed a video's value to our organization
 - Current Commitments with vendor
 - Why it is needed
 - What do we currently have
 - Who is in charge of the project
 - Does the ADF have the time and resources
 - Should the ADF use other organizations videos instead?
 - Motion to continue the project by Larry Merchant
 - Second to the motion by Catherine Jackson
 - The floor carried the motion
 - Andrew Bagley was appointed the lead for the project
 - Brian Brown and Jake Zelman advised they would assist.
 - Joe will forward ADF's already signed contract to Andrew and Jake showing the cost agreed to complete the project. Joe explained the reason our pricing for competition was so low is because filming would be minimal and B-Roll film from various airlines, vendors, and participants could be used (with permission) to save money. ADF does not want to hire a full-blown production crew to finish the project costing approx. 15k-20k.

- NATCA CFS
 - Joe Passed around documents from the conference that was attended by the ADF and a few of its board members.
 - At this time ADF will continue to conduct the Spring Business Meeting in conjunction with NATCA CFS.

- Larry Merchant was elected to the President of TWU550.
 - There was concern from the board of time constraints will cause issues with his current commitment to the ADF
 - Larry reassured the group that he will always make time for his current position within the ADF
 - PAFCA voiced their support for Larry and they see no conflict in his continuing as a board member unless otherwise specified by the ADF Executive Board
All agreed that Larry will continue his position within the ADF

Norwegian Air Response

- response
 - ADF can talk about operational control, flight following and loss of dispatcher authority.
 - Andrew asked why we couldn't respond as an organization.
 - Joe explained ADF is not a labor group or signatory and suggested that other international dispatch groups should respond as well.
 - Kevin Thompson advised that in the past, the ADF has been supported by labor, but they have tried to keep the ADF out of labor relations and the organization should remain neutral and focused on the dispatcher position as a whole.
 - The group discussed on how to proceed and what has transpired in the past.
 - Although ADF is an advocacy group, it cannot tell airlines what to do and how to run their businesses especially if FAA guidelines are followed however ADF can approach this from a standpoint where operation control is the issue.

- ADF Newsletter
 - ADF was notified of a possible copyright infringement on a past 2010 newsletter article. (published by Matt Berg) This came about after ADF's website redesign which now reaches a wider audience.
 - Even though an ADF vendor donated the article, a company was seeking compensation for the use of non-authorized material.
 - Joe traced down the article in question, contacted the vendor to insure it's content was procured properly, and with his Executive Board, reached out to ADF Legal for a response to the allegations.
 - ADF legal advised how to respond. (it was cheaper to pay the owner of the copyrighted material instead of proceeding with legal actions)
 - The group with the copyrighted material was willing to settle for a reduced amount.
 - While this was going on an ADF board members was also contacting ADF Legal without going through the proper channels within the ADF Executive Board. (at considerable cost to the organization)
 - Joe explained protocol in utilizing ADF Legal regardless of differing opinions on how to handle this or any particular situation involving legal advise. ALL legal matters needs to be vetted by ADF's Executive Board members first (President, EVP, Secretary, Treasurer) and approved by the ADF President before any ADF board member calls, sends emails, or contacts our legal team. ADF's Executive Board may allow a board member to consult with legal on a case by case basis however any rogue emails or calls costing money to membership without prior approval or discussion will not be allowed!
 - Several board members questioned why is this approach to legal used?
 - This way of doing business with legal has been past practice by previous/current leadership to avoid unwanted high legal costs for its membership. Joe asked union leaders in the meeting how they handle this. Those union delegation in attendance advised group the way ADF handles legal issues is in line with their unions approach to the subject.
 - ADF will continue with the above practice concerning legal issues.
 - Now that this issue is cleared up and the copywrite issue is resolved, ADF can resume with its quarterly newsletter.

c. Executive Vice Presidents Report NACSC-NextGen, FAA ACT ARC

- ACT ARC Flight Path Management
- John Schwoyer gave a brief overview of the meetings attended and what is being worked on.
- NACSC
John gave a brief on what has recently transpired within the working group.

d. ADF's Meeting Involvement (New/Old)

- New NASA AMES Dispatch Workshop. Currently the ADF will not attend.
- If you have a meeting scheduled, please advise Patrick Boyle or Jake Zelman so they can place it on the ADF Calendar. This serves as a reminder to ADF Treasure (Mike Timpe) to know what expense reports to reimburse or not.

e. Treasurer's Report, ADF Financials

- Currently 2032 members and growing
- ADF financials are always available upon written request to the ADF President and Treasurer.
- As a courtesy, Joe sends a ADFs financial report to union presidents prior to each business meeting and also includes those who email him for an update.

f. Secretary's Report, LAS Meeting Minutes Approval

- ATPAC will probably cease to exist since most items now covered in NextGen meetings.
- Motion to accept the meeting minutes from the 2016 Spring Board Meeting with corrections by:
 - Debbie Kowalewski
 - Seconded by John Schwoyer
 - The floor carried the motion.

g. Director and Member Reports

- Paul New
 - PAFCA has 849 members
 - Working on PBN Route Construction re-write
- John Gordon
 - Nothing to report
- Derek Nemes
 - Nothing to report
- John Pampalone
 - 419 members
 - 350 active dispatchers
 - Possible class in the late fall
- Damon Wood
 - 706 members
 - Went over items in Local 549
- Brian Brown
 - 367 Members
- Gene Kim
 - Possible class at a later date
 - Thanked all who volunteer their time to the ADF
- Dave Wilhelm
 - Nothing to report

- Phil Brooks
 - Joe read his emailed report. Please contact Phil with any Jumpseat issues.
- Raj Singh
 - Joe read his emailed report. Please contact Raj for any other security issues.

h. VP Reports

- Larry Merchant
 - Nothing to report
- Jake Zelman
 - Looking for the 4 delegate names from TWU 549
 - TWU President Damon Wood will forward those to Jake.
 - Looking to start up a delegate communications group or email
 - Working with the website host has been great
- Andrew Bagley
 - Current Newsletter should be out soon. Final proof reading in progress.
 - Will forward shirt idea to the executive board for prior approval before purchase
- Michele Betcher
 - ARAC in progress
 - Working on Load Master Certification
 - New ATP Questions will be out soon. (Joe aware of questions proposal)
 - No current movement on use of dispatchers for helicopter operations.
 - New items the ARAC is looking at
 - Wet Runway definition
 - En route icing
 - Tailwind Limitations
 - Scholarship committee has sent letters to all dispatch schools
 - Jeppesen has committed one scholarship
 - Went over details of the Jeppesen scholarship
- Catherine Jackson
 - Several of our sponsors have paid
 - Talked with several potential sponsors
- Matt Berg
 - Nothing to report

i. 2016 Summit Review

- Joseph Miceli went over the current speaker list and format for this year.

j. 2016/2017 Business Meeting Dates

- **2016**
 - Fall – October 11 in LAS (in conjunction with ADF Summit)
- **2017**
 - Winter – January 21 in ATL
 - Spring – March 20 in LAS
 - Summer – July 20 in ORD (Willis Tower)
 - Fall/Summit – TBD in DFW (Southwest Airlines agreed to host)

k. Other Business

- Joe will send an invitation to Kenneth Kronberg (IFALDA President) to attend ADF's fall business meeting/ADF safety summit.
- ADF looks forward to Kenneth's discussion involving the previous leaderships letter and ADF's questions that about it that have not been answered by their new administration

5. Motion to adjourn

Motion to adjourn by Damon Wood
Second to the motion by Larry Merchant
The floor carried the motion

In attendance

* Denotes Delegate

*Joseph Miceli – ADF President/UAL

*John Schwoyer – ADF Executive VP/AAL

*Patrick Boyle – ADF Secretary/UAL

*Paul Viola – PAFCA DAL

*Debbie Kowalewski – ADF VP Membership/UAL

*Catherine Jackson – ADF VP Corporate Affairs/SWA

*Matt Berg – ADF VP international Relations/UAL

*Damon Wood – TWU 549

*Brian Brown - SWA

Kevin Thompson – PAFCA DAL

Paul New – PAFCA INTL

John Gordon – SWA

Larry Merchant – ADF VP Industry Affairs/TWU 549/SWA

Jake Zelman – ADF VP Technology/SWA

Derek Nemes – PAFCA UAL

John Pampalone- PAFCA UAL

David Wilhelm – SWA

Gene Kin – SWA

Michele Betcher – ADF VP Government Affairs - DAL

Andrew Bagley – ADF VP Publications/Media - SWA